

DRAFT

MACQUARIE UNIVERSITY
STAFF CONSULTATIVE GROUP
MINUTES OF MEETING OF 29 April 2009

Minutes of the meeting of the Staff Consultative Group held on 29 April at 9.30 am in the Senate Room, Level 3, Lincoln Building.

Present:

A1	Academic	Science	Carolyn Kennett Dr Julian Leslie
A2	Academic	Human Science/ASAM	Assoc Prof David Butt
A3	Academic	Arts	Vacant
A4	Academic	Business & Economics	Gordon Brooks
A5	Academic	Academic Other MGSM, L & T	Dr Marina Harvey
G1	General	Science	Linda Kerr
G2	General	Human Science	Collette Ryan
G3	General	Arts	Beth Lewis
G4	General	Business & Economics VC's Office, Office of the DVC Research, HDRU, Office of the DVC Provost	Laura Billington
G6	General	OFM, Office of the COO	Kylie Colvin
G7	General		Leanne Denby
G9	General	Registrars Office Office of the DVC Dev & Ext Rel	Michael Marston
G10	General		Vacant
CPSU	CPSU		Sondra Wibberley
CPSU	CPSU		Ted Davies
CPSU	CPSU		Greg Stark
NTEU	NTEU		Vasanth Saramadu
NTEU	NTEU		Stephanie Grolimund

NTEU
NTEU

NTEU
NTEU

Cathy Rytmiester
Vacant

1. APOLOGIES

Mr Craig McMillan Electorate A4
Ms Kathryn Pearson Electorate G5
Assoc Prof Mark Wiggins Electorate A2
Dr Kate Gleeson Electorate A3
Mr Lachlan Morgan CPSU
Mr Dylan Hodson Electorate G8

The apologies as listed above were noted.

2. MINUTES OF PREVIOUS MEETING

The Minutes from the October 2008 SCG meeting were noted and accepted without correction.

3. ELECTION OF THE SCG CHAIR/DEPUTY CHAIR

A brief description of the role of Chair and Deputy Chair was outlined by the outgoing Chair Carolyn Kennett prior to the call for nominations for SCG Chair for the period 2009 – 2011.

The following nominations were received

Ms Cathy Rytmeister nominated as Chair by V Saparamadu seconded by Stephanie Grolimund
Mr Greg Stark nominated as Deputy Chair by Sondra Wibberley and seconded by Ted Davies

Ms Rytmeister was elected Chair unopposed
Mr Stark was elected Deputy Chair unopposed

4. BUSINESS ARISING FROM PREVIOUS SCG MEETING

It was noted that the Anti discrimination guidelines and sustainability guidelines had not yet been circulated for consideration by the SCG.

The SCG requested that these be circulated for the next meeting.

5. INVITED PRESENTATIONS FROM SENIOR MANAGEMENT

Performance Development & Review

Tim Sprague Director Human Resources had sent his apologies. In his absence he provided an update regarding the PDR Review process dated 28 April which was circulated to SCG members in advance of the meeting.

Resolution 01/09

The SCG welcomed the memo from Tim Sprague regarding PDR and the review process. We are glad that some of our concerns have been addressed and in particular welcome the removal of the ratings for most academic staff and the removal of Part D, the Behavioural Indicators, for all staff.

However we have remaining concerns and questions around the nature of the ratings systems particularly around the process, transparency and application of these ratings.

The SCG recommends that the university consider a broader method of rewarding professional staff including the possibility of promotion and rewards and recognition for all staff in work areas of the university.

The SCG also recommends that the PDR policies and procedures contain clear links to the processes that supervisors should pursue in accordance with the Enterprise Agreement in cases of low ratings.

moved Carolyn Kennett

seconded Sondra Wibberley

Passed (1 SCG member abstained from vote)

5. REPORTS FROM SUB COMMITTEES

No reports were received from sub committees

6. WORKING PARTIES

No reports were received from Working parties

HR and SCG Chair to discuss policies which remain under consultation.

7. OTHER BUSINESS

Health Notices

The health notice regarding Whooping Cough circulated by Michael Carley was discussed. Michael had been provided with feedback with respect to the treatment strategies identified in the circular.

Construction on Campus

Resolution 02/09

The SCG recommends that the University develop a policy around procedures to be adopted prior to the commencement of major building or construction works especially with respect to consultation with the university community.

moved Carolyn Kennett

seconded Vasantha Saparamadu

Passed unanimously

Meeting closed at 11:30 pm.

Next meeting 20 May 2009 Senate Room Lincoln Building

