

2007

**MACQUARIE UNIVERSITY**

A meeting of the Staff Consultative Group will be held at 9.00 am on Thursday 10 May 2007 in the Senate Room, Lincoln Building.

Members are requested to notify the Chair of the Staff Consultative Group, Carolyn Kennett, of any additional items which they wish to have starred, and the reason for seeking discussion of those items.

Members who are unable to attend the meeting are requested to send their apologies to the Chair (e-mail [carolyn@ics.mq.edu.au](mailto:carolyn@ics.mq.edu.au)).

Carolyn Kennett, 30 April2007

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**A G E N D A**

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1. **APOLOGIES**
- 3 \* 2. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 8 \* 3. **BUSINESS ARISING FROM MINUTES**
  - a. **SCG Policy**
  - b. **Filling of vacancies**
  - c. **University procedures for policy development**
  - d. **Chairs of subcommittees**
  - e. **SCG website**
- \* 4. **HOUSEKEEPING**
  - a. **IDENTIFICATION OF ITEMS FOR DISCUSSION**
  - b. **PASSAGE OF UNSTARRED ITEMS**
- \* 5. **REPORT FROM THE CHAIR**
- \* 6. **INVITED PRESENTATIONS FROM SENIOR MANAGEMENT**
- \* 7. **PRESENTATION / QUESTION TIME—DIRECTOR, HR**
  - a. **REPORT FROM TIM SPRAGUE**
  - b. **MARY JANE GLEESON - GRIEVANCE AND HARRASSMENT POLICY ISSUES**
8. **REPORTS FROM SUB-COMMITTEES**
- \* 9. **REPORTS FROM WORKING PARTIES**
  - a. **OUTSIDE STUDIES PROGRAM and PROMOTIONS**
  - b. **OUTSIDE WORK and PERSONAL LEAVE**
  - c. **POSITION CLASSIFICATIONS**

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- \* 10. **POLICIES FOR REVIEW**
  - a. **REWARD & RECIGNITON**
  - b. **ANNUAL LEAVE**
  - c. **LONG SERVICE LEAVE**
  - d. **EDUCATIONAL LEAVE**
  - e. **OTHER LEAVE**
  - f. **REVISED PERSONAL LEAVE**
  - g. **ITS008 – Employee Access to IT Facilities Post Employment**
  
- \* 11. **OTHER BUSINESS**